



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
111 E CHAFFEE AVENUE
FORT KNOX, KENTUCKY 40121-5256

REPLY TO
ATTENTION OF:

FEB 28 2016

IMKN-MWC

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Commanders, Fort Knox Partners in Excellence
Director and Chiefs, Staff Offices and Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo Number 15 - Education for Children of Transient Military Families at Fort Knox, KY

1. References.

a. Section 2164 of title 10, United States Code.

b. Department of Defense Education Activity (DoDEA) Policy Memorandum 09-PL-001, May 14, 2009.

2. Procedures.

a. On base schools:

(1) DoD Instruction 1342.26, Eligibility Requirements for Minor Dependents to Attend Department of Defense (DoD) Domestic Dependent Elementary and Secondary Schools (DDESS), para 6.1.1 and 6.3.2.1. requires the military member to be on full time active duty and reside on the military installation for school attendance. This Instruction basically states that DoD provides a tuition-free education for the dependent children of military members that occupy permanent on base housing or who have written affirmation provided by the installation family housing manager which states that the sponsor has applied for and will be able to occupy permanent living quarters at the new duty station within 90 school days.

(2) Change of duty station orders must authorize dependents.

(3) If enrollment occurs based upon this subparagraph (1) above, failure of the sponsor to accept permanent quarters on the military installation when available and offered shall end the child's eligibility to attend the DoDEA arrangement.

(4) Military members may only obtain one 90 day letter from the housing office and it must be in conjunction with a permanent change of station.

IMKN-MWC

SUBJECT: Fort Knox Policy Memo Number 15 - Education for Children of Transient Military Families at Fort Knox, KY

(5) If a military member chooses to obtain housing that is not in conjunction with a permanent change of station, the dependent may not be enrolled until the military member signs for and resides in permanent on base housing.

b. Off base schools: If change of duty station orders do not authorize family members to accompany the active duty military member, the following steps will be taken to enroll children in school:

(1) Military member must request permanent party orders from the sponsoring unit. If orders are obtained, the child will be considered for enrollment in Fort Knox Community Schools.

(2) If permanent party orders are denied and the military member continues to reside on post, the military member/unit representative will contact the Fort Knox School Liaison Officer, (502) 624-2305, for assistance in acquiring a letter of enrollment denial signed by the Fort Knox Community School Superintendent so that off post school systems may accept the child for enrollment (sample letter enclosed).

(3) Another option for the family is to move off the installation and enroll in a school within the off post school district.

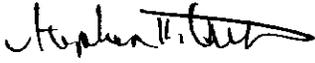
c. Fallen Military Members.

(1) Fallen Military dependents may enroll at the DDESS schools on Fort Knox if the military member died in the line of duty in a combat related operation (as designated by the Secretary) regardless of their physical residence on the military installation.

(2) Currently-enrolled students in DDESS who are dependents of a Fallen Military Members may continue in DDESS schools without limitation, regardless of their physical residence or upcoming school transition points.

3. Point of Contact is the Fort Knox School Liaison Officer at (502) 624-2305.

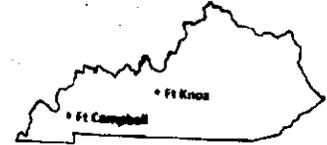
Encl
as


STEPHEN K. AITON
COL, AG
Commanding

DISTRIBUTION
A



DoD Education Activity Americas
KENTUCKY DISTRICT
Office of the Superintendent
281 Fayette Avenue
Fort Knox, KY 40121-6201
Frank.Calvano@am.dodea.edu
Telephone (502) 624-2345
FAX (502) 624-3969



Subject: Fort Knox Policy Memo on Education for Children of Transient Military Families at Fort Knox, KY

Dear Parents:

The purpose of this letter is to clarify policies regarding enrollment in DODEA schools for children of transient military families at Fort Knox, Kentucky. In order to enroll a child in school, a military member must have permanent change of duty station orders assigning him/her to Fort Knox and the orders must state the family is authorized to accompany the military member to Fort Knox.

If a military member arrives at Fort Knox with temporary orders and brings his/her family, DODEA will not be able to enroll the child in the Fort Knox DODEA Schools. Although, the military member is/or may be residing temporarily on Fort Knox in transient housing, this does not authorize a child's enrollment in the Fort Knox Community Schools. The child will have to be educated in a school system off the installation and parents are responsible for all transportation.

Sincerely,

Dr. Frank Calvano
KY District Superintendent

ENC!