

FACT SHEET

SUBJECT: Publishing Fort Knox Regulations in the Federal Register

1. PURPOSE. To advise of procedures for publishing USAARMC regulations in the Federal Register.

2. FACTS.

a. The Army regulation should be placed in the Federal Register format for proposed rules. Guidance is provided in AR 310-4. For additional guidance on proper format, see 58 FR 31144.

b. After the regulation is in the proper proposed rule format, the following is to be forwarded to the Federal Register Liaison Officer:

(1) Memorandum on letterhead requesting that the proposed rule be published in the Federal Register.

(2) Diskette (3 ½") with the proposed rule either in Word Perfect or another word processing program and ASCII.

(3) One original copy of the proposed rule signed by the authorized individual.

c. The items above are to be forwarded to the Federal Register Liaison Officer at the following address and phone numbers:

Bruce D. Showalter (currently)
Federal Register Liaison Officer
2461 Eisenhower Avenue
Alexandria, Virginia 22331

DSN phone number: 328-0567
DSN fax number: 221-6260
Commercial phone number: (703) 428-0567

d. Following publication in the Federal Register, the proposed rule will be open to public comment for at least 30 days. Individual responses to public comments are permissible, but not required.

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e. After the public comment period, the proposed rule, incorporating comments and revisions as needed, is resubmitted to the address above for publication in the Federal Register as a final rule. The following must be sent to the Federal Register Liaison Officer for publication as a final rule:

(1) Memorandum on letterhead requesting that the final rule be published in the Federal Register.

(2) Diskette (3 ½") with the final rule either in Word Perfect or another word processing program and ASCII.

(3) One original copy of the final rule signed by the authorized individual.

3. POC is the Administrative Law Division, 4-7414/4668.

VINCENT C. NEALEY
Chief, Administrative Law Division