



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
HEADQUARTERS, INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, US ARMY GARRISON COMMAND, FORT KNOX
127 6TH AVENUE, SUITE 202
FORT KNOX, KENTUCKY 40121-5719

Expires 24 October 2013

MSE-KNX-EEO

24 October 2011

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 29-11 - Equal Employment Opportunity

1. References.

a. AR 690-12, Equal Employment Opportunity and Affirmative Action, 4 March 1988.

b. Equal Employment Opportunity Commission (EEOC) Management Directive 715,
1 October 2003.

2. Employment practices at this installation will demonstrate full adherence to Federal policy guaranteeing Equal Employment Opportunity (EEO) to all persons without regard to race, color, religion, sex, national origin, age, physical or mental disability, or participation in sanctioned EEO activities. Ensuring a climate where dignity and respect for the individual is paramount requires our full commitment, both personally and professionally.

3. As evidence of my commitment to EEO, all supervisors, military and civilian, will dedicate themselves to meeting their EEO responsibilities in a manner that yields results. I expect that how well these responsibilities are met will be considered when performance ratings are assigned. The EEO responsibilities include: efforts to address, settle, and eliminate conflict among employees; efforts to ensure the work group reflects the local or national labor force; resolution of allegations of discrimination through alternative methods; ensure requested religious or disability accommodations are provided when necessary; and ensure the civilian workforce is trained and aware of their rights and responsibilities to this program.

4. Our Soldiers and civilian employees are professionals. With all they contribute to the Fort Knox team, each member deserves nothing less than equal opportunity and fair treatment.

IMSE-KNX-EEO

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5. A copy of this correspondence will be posted on bulletin boards until superseded.


BRUCE D. JENKINS
COL, AG
Garrison Commander

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