



REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, US ARMY GARRISON COMMAND FORT KNOX  
1681 BULLION BOULEVARD  
FORT KNOX, KENTUCKY 40121-2266  
EXPIRES 2 APRIL 2014

IMKN-MWC

2 APRIL 2012

MEMORANDUM FOR

Commanders, All Units Reporting Directly to This Headquarters  
Commanders, Fort Knox Partners in Excellence  
Directors and Chiefs, Staff Offices/Departments, This Headquarters

SUBJECT: Fort Knox Policy Memo No. 05-12 – Installation Child Home Alone/Supervision Policy

1. Reference.

a. Department of Defense Instruction (DODI) 6060.3, School-age Care Programs, December 19, 1996.

b. Memorandum, HQ CFSC-CYS, July 00, subject: Out of School Requirements for Elementary and Middle School Children and Youth During Parental Duty Hours

2. Purpose. The purpose of this memorandum is to establish a policy for the supervision of children residing on or visiting Fort Knox and outline out of school child and youth supervision criteria during parental duty hours.

3. Definition. "Supervision" is the act of watching, directing, and guiding a child's activities in order to ensure their safety and well being.

4. During the parental duty hours, primarily Monday-Friday, 0600-1800, there continues to be a high number of incidents regarding children left unattended and unsupervised in on-post privatized housing and post facilities. Due to this concern, the following policy guidelines and reference chart at the enclosure, are established:

a. Children in Grades 5 and Younger.

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(1) Children in grades 5 and younger require supervision and may not be left "home alone." Such supervision may be provided by their parents, other adults, or in some instances, children who are at least 12 years of age. They will not be left unsupervised in on-post privatized housing at any time, nor will they be left under the supervision of other children for extended periods. Parents are strongly encouraged to ensure the person providing the care has been trained in infant/child CPR, basic first aid, and proper care-giving techniques. The American Red Cross (624-2163) or Devers Middle School/Teen Center (624-6442) provides training for babysitters providing care in the child's or babysitter's home.

(2) Vehicular Safety. Children in grades 5 and below will not be left unattended for any period in a vehicle. Kentucky law and Fort Knox require that children less than 40 inches in height must be secured in a child's protective driving seat when riding in a privately-owned vehicle.

b. Children in Grades 6 and Older. Supervision of children in grades 6 or older will be based on their maturity. Children will not be allowed to damage or destroy personal or government property, garden plots, yards, or buildings. Invasions of privacy and acts of vandalism will not be condoned in on-post privatized housing. Children 15 years and under will not be left alone overnight without adult supervision.

c. Post Facilities and Outside Areas. Post facilities (e.g. PX, commissary, library, craft shops, etc.) are intended to provide goods and services for a better quality of life for our Soldiers and Families. Post facilities are not intended for places where parents can leave children unattended and unsupervised for extended periods. Parents will ensure children use post facilities only for legitimate purposes and conduct themselves in a courteous manner.

d. Parent Responsibility. The care and supervision of children/youth is a parental responsibility and includes a planned way to provide for the necessities of nourishment, sanitation, and well-being of children/youth. Parents remain responsible for ensuring their children arrive on time and safely at school, particularly if they walk or bike to school. At all times, but especially during the summer months and school intercessions, parents will ensure the health and safety of their children by providing appropriate supervision in playground areas and outside. Playing in the streets is prohibited.

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5. These guidelines are set in an effort to protect our children residing on the installation. Every Soldier, employee, and member of the military community should report information about known or suspected instances of a child left unattended to the 24/7 Fort Knox Family Advocacy Report Point of Contact, which is the military police (624-2111). Fort Knox's reports of child abuse are investigated by the Kentucky Department for Community Based Services (DCBS). Child, Youth and School Services (502) 624-6703 is available to assist parents in finding suitable center-based or in-home provider childcare. The military police will monitor compliance with these guidelines. For further information, contact one of the above mentioned agencies.

Encl

  
BRUCE D. JENKINS  
COL, AG  
Commanding

DISTRIBUTION:

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## FORT KNOX CHILD/YOUTH SUPERVISION POLICY

This policy applies 24 hours a day, seven days a week to those who are assigned to, supported by, or are guests on Fort Knox. The care and supervision of children/youth is a parental responsibility. Supervision is a planned, consistent way to provide ongoing care for children/youth to include necessities of nourishment, sanitation, and well being. This policy is based on the grade of the child/youth in school. During summer children/youth are considered to be in the grade they just completed for the school year.

Age or Grade of Child	May Be Left Alone at Home	May Be Left Alone Overnight	May Play Outside Unattended	May Be Left Unattended in Car	May Watch Other Children
Newborn through 4 yrs (Preschool)	No	No	No	No	No
Kindergarten – 2 <sup>nd</sup> Grade	No	No	Yes, with immediate access (visual sight or hearing distance) to adult supervision *	No	No
3 <sup>rd</sup> – 5 <sup>th</sup> Grade	No	No	Yes, with access to adult supervision *	No	No
6 <sup>th</sup> – 8 <sup>th</sup> Grade	Yes, depending on maturity of child	No	Yes, with access to adult supervision *	Yes	Yes, if 12 years old or older (recommend youth take Babysitting Training Course**)
9 <sup>th</sup> -10 <sup>th</sup> Grade	Yes	Yes, if 16 years old or older, depending on maturity of youth	Yes, as long as youth knows phone numbers to contact adults for help *	Yes	Yes, depending on maturity of youth
11-12 <sup>th</sup> Grade	Yes	Yes, if 16 years old or older, depending on maturity of youth	Yes, as long as youth knows phone numbers to contact adults for help *	Yes	Yes, depending on maturity of youth

\* As coordinated by the child/youth's parents or guardian

\*\*Babysitter Training Course offered by:

Devers Middle School/Teen Center (502) 624-6442 or the American Red Cross (502) 624-2163

Encl 1 to memo, IMKN-MWC, 2 APRIL 2012, subject: Fort Knox Policy Memo No. 06-12- Installation Child Home Alone/Supervision Policy