DEPARTMENT OF THE ARMY
HEADQUARTERS, U.S. ARMY ARMOR SCHOOL
FORT KNOX, KENTUCKY 40121-5000

ATZK-DAS-Q(350) 17 August 2005

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memo No. 4-05 – Instructor Credentials in the Visitor's Folder

1. This memo replaces Policy Memo No. 5-02 – Instructor Credentials in the Visitor's Folder, dated 27 August 2002. TRADOC Regulation 350-18, Chapter 4-5 requires that instructors have instructor credentials available in the classroom. To eliminate needless copying, the only document(s) necessary in the Visitor's Folder will be the Armor School proponent certification and operator's permit (if appropriate). Supporting credentials listed in TRADOC Regulation 350-18, Chapter 4-6 must be available on sight, but can be maintained in a central office rather than placed in the Visitor's Folder.

2. POCs are Trecia Shrode, DSN 464-6692 or SFC Dewayne Darling, DSN 464-1660.

ROBERT VALDIVIA
COL, Armor
Director, Armor School

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